

## Print Checklist: File Transfer Facility

BMO 🔛 🛛 🖁	0 Financial Group 0 Harris Bank			Type your question	Contact us + Log Ask Us						
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					6	Print	🕜 Help				
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File Transfer Facility											
Recon Management	Multiple Connectiv	Multiple Connectivity Options Hybrid Ren					orting Solutions				
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Bulletins	HTTPS. Depending enable you to use of	on your requirements, these op one method for all of your file	traditional an DVD formats	ies for clients who require a combination of and electronic reporting options. CD-ROM and ats provide additional flexibility and storage							
Attention Internet Explorer users All Print related issues are now resolved	transmissions, or f downloading of info Security features in	ully automate and schedule the ormation. Iclude 128-bit encryption, User ID	secure of s	DVD formats provide additional flexibility and storage options for businesses managing large amounts of data, such as check images and images of remittance payments and documentation.							

Use File Transfer Facility (FTF) to:

- Transfer files (such as ACH or Account Reconciliation) securely to and from the bank.
  View sent and received files for up to 30 days following the transmission.

	12						
Home	Account	Payments & Receivables	Investments & Trading Products	Administration & Preferences	Solutions & Resources		
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File Transfer F Company Tr Summary	Facility ransmission			Send File	2		
Send File							
Receive File	es.						
File History							
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To send a file:

- Go to Account Information > File Transfer Facility > Send File.
   In the Product field, select a product from the drop-down menu.
   In the Document field, select a file type.

- 4. In the File to send field, enter the path and filename of the file to send. Click the button on the right of the field to browse for a file on the computer.
- 5. Click Send File.

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Home Account Informatio	n	Payme Receiv	nts & vables	Invest Trading	ments & Products	Admir Pre	istration & ferences	Solution Resourc	s & :es		
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Send File	Curre	anny viewi	ig nemo r				Date/Time(ET)		1	r oge. 1	
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Users must verify receipt of incoming files and confirmations through the FTF module.

To view a list of unread files received from the bank today, go to **Account Information** tab > **File Transfer Facility** > **Receive Files**.

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Send File		Action	Product	Document Nickname		Date/Time(ET)		Status	Tracking ID	View		
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	If you	would like t	to request	a report older than 30 days, pl	ase comp	lete the <u>reque</u>	<u>st form</u> ,					

To a view a history of sent and received files, go to Account Information tab > File Transfer Facility > File History.

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