



Print Checklist: Stop Payment

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Please Select an Account

Request

Stop Payment

Check Info	From	To
Serial Number	<input type="text"/>	<input type="text"/>
Amount	<input type="text"/>	
Stop Information (for Add Stops Only)		
Stop Term	12 months	
Select Reason	Please Select A Reason	
Or Enter Reason	<input type="text"/>	
Contact Name	MikeSmith	
Contact Phone	312-461-0000	
Payee	<input type="text"/>	
<input type="button" value="Submit"/> <input type="button" value="Reset"/>		

Renewal Notice:

Please review your Stop Pay Renewal Report to decision expiring stop payments.

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- Use Stop Payments to place and cancel stop payments online.
- Receive immediate confirmation.
- Track the status of stop payments or research historical paid check information.
- Use Check Inquiry to inquire as to whether an item is still outstanding within two statement cycles.

Request Types

The screenshot shows a web form with the following elements:

- An "Account" dropdown menu with the text "Please Select an Account".
- A "Request" dropdown menu with options: "Stop Payment", "Stop Payment", "Stop Inquiry", and "Check Inquiry". The "Stop Payment" option is currently selected.
- An "Info" label positioned between the "Request" dropdown and the "Serial Number" field.
- A "Serial Number" text input field.
- A "From" label positioned above the "Amount" field.
- An "Amount" text input field.

In the Stop Payments service, you can make three types of requests:

- **Check Inquiry** – inquire as to whether an item is still outstanding.
- **Stop Inquiry** – search for stop payments that were previously placed and be able to cancel the stop payment.
- **Stop Payment** – place stop payments for 12, 24 or 60 months.

Outstanding Check Inquiry

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Account
HARRIS - 1092261 (USD) - ABC Test Company

Request

Check Inquiry
Stop Payment
Stop Inquiry
Check Inquiry

From

To

Amount

Inquiry Date

Submit | Reset

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To perform an outstanding check inquiry:

1. Go to **Payments & Receivables** tab > **Stop Payment** > **US** > **Stop Payment**.
2. Select an account from the **Account** pull-down menu.
3. Under the **Request** pull-down menu, select **Check Inquiry**.
4. Enter information about the check using the **Check Info** section.
5. Click **Submit**.

Search for Previous Stop Payments

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Account
HARRIS - 1092261 (USD) - ABC Test Company

Request
Stop Inquiry
Stop Payment
Stop Inquiry
Check Inquiry

From **To**

Amount

Inquiry Date


Submit | Reset

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To search for previous stop payments (Stop Inquiry):

1. Go to **Payments & Receivables** tab > **Stop Payment** > **US** > **Stop Payment**.
2. Select an account from the **Account** pull-down menu.
3. Under the **Request** pull-down menu, select **Stop Inquiry**.
4. Enter information about the check using the **Check Info** section.
5. Click **Submit**.

Request a Stop Payment

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Request

Stop Payment fo **From** **To**
 Stop Inquiry **al Number**
 Check Inquiry

Amount

Stop Information (for Add Stops Only)

Stop Term 12 months

Select Reason Please Select A Reason

Or Enter Reason

Contact Name JohnSmith

Contact Phone 312-461-0000

Payee


Renewal Notice:
Please review your Stop Pay Renewal Report to decision expiring stop payments.

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To request a stop payment:

1. Go to **Payments & Receivables** tab > **Stop Payment** > **US** > **Stop Payment**.
2. Select an account from the **Account** pull-down menu.
3. Under the **Request** pull-down menu, select **Stop Payment**.
4. Enter information about the check under the **Check Info** section.
5. Fill in the fields under the **Stop Information** section. Red fields are required.
6. Click **Submit**.

Stop Payment Report



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Account

HARRIS - 1092261 (USD) - ABC Test Company ▾

Query **From** **To**

Date 05/01/2012 ▾ 05/01/2012 ▾

Check #

Trace #

Type ▾

Report

Style

Sort

- All Requests
- Stops
- Cancel Stops
- Stop Inquiries
- Check Inquiries
- Photocopies
- Renewals
- Renewal Inquiries


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The Stop Pay report provides information on stop payment history for 90 days.

The report includes the following features:

- **Inquiry** whether a check is paid or unpaid
- **Stop** payment on a check
- **Cancel Stop** – Cancel a previous stop payment request
- **Photocopy** – Request a photocopy of a paid check
- **Renewal** – Renew a stop payment

View Stop Payment Activity



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Query	From	To
Date	04/27/2012 ▾	04/27/2012 ▾
Check #	<input type="text"/>	
Trace #	<input type="text"/>	<input type="text"/>
Type	All Requests ▾	

Report Characteristics

Style Table ▾

Sort By Transaction ▾

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To view stop payment activity:

1. Go to **Payments & Receivables** tab > **Stop Payment** > **US** > **Stop Pay Report**.
2. Select an account from the **Account** pull-down menu.
3. Under the **Query** section, enter date range, check number, and/or trace information to search for.
4. In the **Type** pull-down menu, select **All Requests**.
5. Under the **Report Characteristics** section, make any selections if necessary.
6. Click **Submit**.

View the Stop Payment Renewal Report

The screenshot displays the BMO Harris online banking interface. At the top, there are logos for BMO and HARRIS, along with navigation links for Feedback, Contact us, and Log Out. A search bar is present with the text "Type your question here" and an "Ask Us" button. Below this is a main navigation menu with tabs for Home, Account Information, Payments & Receivables, Investments & Trading Products, Administration & Preferences, and Solutions & Resources. The "Payments & Receivables" tab is active, and a sub-menu is open showing options like ACH, Book Transfer, Global, Lockbox Imaging, Recon Management, Stop Payment, Stop Payment Report, Stop Payment Renewal, Tax Payment, and Wire Payment. The "Stop Payment Renewal" option is selected, leading to the "Stop Pay Renewal Report" form. This form includes fields for Account (All Accounts, HARRIS-1092261(USD) - ABC Test Company), Check Info (Serial number, Amount), Expiration Date (From, To), and Layout (Accounts per page). There are "Submit" and "Reset" buttons. Below the form is a table titled "Stop Pay Renewal Report for Account: 1092261" with columns for Check No, Amount, Stop Date, Expiration D..., Payee, Reason, Renew(FEE), and Cancel(FEE). The table contains one row with the following data: Check No: 149870, Amount: 1800, Stop Date: 10/06/2010, Expiration D...: 10/06/2011, Payee: UNKNOWN, Reason: FRAUD, Renew(FEE): Renew, and Cancel(FEE): Cancel. At the bottom of the page, there are links for Privacy, Legal, and Security.

To view the Stop Payment Renewal report:

1. Go to **Payments & Receivables** tab > **Stop Payment** > **US** > **Stop Payment Renewal**.
2. Select an account.
3. To filter the report, enter check information, amounts, and/or expiration dates in the appropriate fields.
4. Click **Submit**. The report will appear on the same screen.
5. To renew or cancel stop payments, select the appropriate boxes in the **Renew** or **Cancel** columns.

Renew or Cancel a Stop Payment

Stop Pay Renewal Report			
Account	Check Info	From	To
All Accounts	Serial number	<input type="text"/>	<input type="text"/>
HARRIS-1092261(USD) - ABC Test Company	Amount	<input type="text"/>	<input type="text"/>
	Expiration Date	From	To
	<input type="radio"/>	04/27/2012	04/28/2012
	<input checked="" type="radio"/>	Stop Expires within	2 day(s)
	Layout	Accounts per page	
		1	

To renew or cancel a stop payment:

1. Go to **Payments & Receivables** tab > **Stop Payment** > **US** > **Stop Payment Renewal**.
2. Select an account.
3. To filter the report, enter check information, amounts, and/or expiration dates in the appropriate fields.
4. Click **Submit**. The report will appear on the same screen.
5. To renew or cancel stop payments, select the appropriate boxes in the **Renew** or **Cancel** columns.

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